

Amersham Band – Roles and Responsibilities



Trustees

- Oversight of charity
- Governance, constitution, AGM
- Reporting to Charity Commission

Bandroom Committee

- Rental policy and pricing
- Bookings (band and 3rd party)

Musical Directors

- Setting musical standard
- Deciding on performances
- Contest entries
- Rehearsal schedule
- Repertoire
- Member recruitment, auditions, seat assignments
- Member engagement

Band Committee

- Accounts, purchasing, payments
- Policies, eg safeguarding, H&S, etc.
- Risk Assessment
- Asset management, instrument rental
- Central functions, insurance, PRS
- Coordination across bands
- Membership database
- Brand, PR and website
- Stakeholder and community relations

Band Managers

- Member communications
- Event planning and management
- Budgeting
- Attendance, deps
- Uniform
- Distribution and retrieval of music
- Contest secretarial